

UNIVERSITY OF TWENTE.

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Date: 17-10-2018

Present:

Chairman: F. Krekt

OLC-members: M. van Bergen. L. van Dijk, J. de Groote, ir. E.E.G. Hekman, dr.ir. M.B. de Rooij, dr.ir. E.T.A. van der Weide, L. Weber,

10 Permanent guests: dr. G.G.M. Stoffels, drs. E.M. Gommer

Minute maker: T.D. van der Molen

Absent with knowledge: dr.ir. H.J.M. Geijselaers, M. Shahi

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1. Opening

The chairman opens the meeting at 08:50

2. Evaluation committee

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Master evaluation

The evaluation committee says they will start with master courses that received two or more reactions from teachers. R. Loendersloot is pleased about the results of his course, he also mentions that the requirements for the oral exam are actually well defined. He was also disappointed about the amount of advices from the evaluation committee. The evaluation committee makes it a point not comment too much if a course already has a high grade. The teacher from NMME will in the future tell students that if they hand in their report too late the grading will be late too.

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(E. E. G. Hekman enters the meeting (08:54))

Those were the most striking things according to the evaluation committee. The percentages of response are considered not bad. M. van Bergen says that lean six sigma has not shown any improvement since the last evaluation. The score is not very bad but is not improving.

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The course is in part given by a company so they might not be used to giving lectures.

AP L. Gommer: talk to teacher about improving the six sigma course

Bachelor evaluation

In module 4 there was one course that had an average insufficient grade: project design and construction. Students said the project description was vague and tutors were not informed about the subject or project. There was no response from the teacher.

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AP L. Gommer: talk to the teacher of the module 4 project.

Complaints regarding math C1: the teacher has already replied and said they will no longer do electronic exams. It is mentioned that there are not enough TA's for math C1. It is decided that students could be recruited from several other places and courses.

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AP G. Stoffels: Talk to teacher about student assistants for math C1

For module 8 both subjects scored just average, the scores for the project exam were very low, however an extra retake was planned. 39% of students passed the first time 44% passed the second time and 83% passed the third time. The problem was that the project exam was a multiple choice test, which was very hard. Some students were given the opportunity to do an oral exam to repair. The teachers are aware of the problems and will process feedback for next year. F. Krekt mentions that the system and control lectures are not liked by students. Part of this lies in the fact that combined with colstructions they make a very long day and the teacher is aware that he needs to improve his lectures.

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F. Krekt will send the teacher an email about improving lectures and the planning of lectures and colstructions on the same day.

E. vd Weide asks if NMME will be evaluated since they have restructured it to all be in one module now. The evaluation committee says that they should do this.

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3. Minutes PC meeting 12-09-2018

(REMARK: the minutes were discussed after the meeting since the majority of people had no comments)

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The header has to be in English
OLC = Programme Committee (PC)

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82: will be: "The PC mentions that there might be a problem if there is a large amount of foreign students who want to live or study in Amsterdam since housing in Amsterdam is problematic, therefore international students are advised to study in Enschede. "

97: should be: examination board

97: add: - and one programme committee

110 add: in Enschede

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111 replace with: "feel that the curriculum is still missing some details"

164 should be: "it is mentioned"

Action points

69: There is no real consensus on whether we should still do this.

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AP L. Gommer: talk to J. Kemna about rewriting the evaluation manual

70: Done

78: L. Gommer will talk to the teacher. AP remains

81: a year ago there was some cumulative testing experiments but the results were never given. A. de Boer probably has it. AP remains.

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83: done

85: done

86: done

87: done

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4. Announcements

M. Toxopeus will be absent for a while, due to health issues. L. Gommer is talking to some people about hiring them to be permanent staff, this should also help alleviate pressure for the upcoming VU bachelor.

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5. Education

Admission requirements international master students & enrolment figures MSc

There were some remarks last time about admission requirements for international students, among other things testing international students for programming skills. A short discussion follows about the lack of academic skills (such as working in groups and scientific writing) of some students. It is mentioned that programming is not in the admission requirements.

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L. Gommer says that there is a list of trusted universities from which bachelors are admitted, but sometimes mistakes are still made. Out of 470 students that apply only 50 are enrolled. It is agreed that programming should be in the admission requirements. **AP L. Gommer : contact K. Braakhuis about admission criteria regarding programming.**

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Summary NSE, NAE exit surveys & internship supervisors

Most people who don't do a master do so because they feel like they lack the skill to do a master or because of personal circumstances. L. Gommer says that there are a lot of people staying to do a master here, including many people from AT and ID. Internship company supervisors are very positive about the students.

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Work group: declining results students

There has not been a new meeting, and they are waiting for the TIME course.

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TIME

There was a pass rate of %78. Students were satisfied and reviewed the course well.

L. Gommer is curious how this will affect grades in three years.

120 **0 -15 EC rule**

L. Gommer was at a meeting where the rector decided to remove the 15 EC rule. So the rule will have to be removed from the OER. This will be done faculty wide. G. Stoffels says they should remove it from OSIRIS as well, and that we need to keep track of the rules.

125 **Master renewal**

After some discussion in the master renewal group it was decided to add a specialization about aeronautical structures to the master. However since a lot of staff is overloaded as it is the decision has been made to postpone the master renewal to the year 2020.

130 **6. Visitation**

The booklet is finished and work has begun on the rest of the material. The visitation is the 10th of December and there will be a rehearsal on the 14th of November. They are currently looking for staff and students that can be there. The hearings are very formal and people should give a balanced reply. The whole thing is in English.

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7. VU-UT

F. Krekt says that the PC has received a more elaborate response to their letter this time, but the content is the same. A discussion follows about the VU-UT collaboration. The conclusion is that the PC should be attentive about safeguarding staff and educational quality of the new and old programme. It is also decided to have M. Dohmen, P. Roos and someone from the FC at the next meeting to elaborate on progress and to answer some questions.

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AP E. vd Weide: Formulate questions for the next meeting with M. Dohmen, P. Roos and the FC

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AP B. Geijselaers: Invite M. Dohmen, P. Roos and someone from the FC to the next PC meeting

L. Gommer says her main concerns are: the traveling of students, having enough room at the UT for the new students and maintaining the open-door culture. She also states that she has some say in this since she is the official programme director of the new bachelor. However there will be a person on the side of the VU to help with day to day tasks.

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8. Any other Business

F. Krekt asks why K. Braakhuis is not a permanent guest of the PC. G. Stoffels says that she always has a day off on Wednesdays.

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B. Geijselaers will be present at the trial visitation and at the real visitation.

F. Krekt mentions that we are looking for new students for the PC, he will transfer the role of vice chairman to someone else. **AP F. Krekt: Write message for info mechanical engineering**

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9. Closure

The chairman closes the meeting at 10:32.

<i>Action points</i>				
	Action:	Introduced on:	To be completed on:	To be completed by:
41	Ask for FR minutes from FR	08-06-2016		BOZ
1	Door evaluatiecommissie de vakevaluaties laten bespreken (n.a.v. OLC-377)	01-11-2001		
69	Talk to J. Kemna about rewriting the evaluation manual	07-02-2018	Not done yet	E. Gommer
78	Talk to the teacher about improving the tribology dcourse which has had the same recommendations for the last few years	14-03-2018		E. Gommer
81	Present results of the research on cumulative testing.	14-03-2018		E. Gommer
88	Talk to the teacher about improving the six sigma course	17-10-2018		E. Gommer
89	Talk to the teacher of the module 4 project	17-10-2018		E. Gommer
90	Talk to the teacher about TA's for math C1	17-10-2018		G. Stoffels
91	Send teacher an email about improving lectures and the planning of lectures and colstructions on the same day.	17-10-2018		F. Krekt
92	Contact K. Braakhuis about admission criteria regarding programming in the admission requirements	17-10-2018		E. Gommer
93	Formulate questions for next meeting with FC	17-10-2018		E. vd Weide
89	Invite M. Dohmen, P. Roos and someone from the FC to the next PC meeting	17-10-2018		B. Geijselaers
93	Write message for info mechanical engineering	17-10-2018		F. Krekt