



Agenda for the meeting of the Programme Committee ME/VU

Date : Thursday March 30, 2022

Time : 08:45 – 10:30 hour

Room : Z109 & Online Teams Meeting (Hybrid)

1. **Present:**

- Chairman: M.B. de Rooij
- PC-members: B.R. van Eijk, H. Steenstra, I.T. van der Veen, M. Shahi, A.H. Vuuregge (replaced by Boukje de Gooijer - present), S. Wilcox, M.E. Toxopeus, E.E.G. Hekman, J. van Asselt (?), M.I. Abdul Rasheed, T. Tankink (?), D. de Jong (?), P.C. Roos (absent), C.L.B. Geuß (?), M.T. Khan, A. Adi (?), T. Wassenberg (?), R. Schoorlemmer (?),
• Askes Harm (new member - present)
- Permanent guests: E.M. Gommer, A.F. Heutink, G.G.M. Stoffels.
- Evaluation committee
- Minute maker: S. de Groot (absent), MI Abdul Rasheed
- Guests
- Absent: <mentioned above>

2. **Opening + Introduction**

Opening time: 08:50

Nienke is joining the meeting to make a decision about participating in the PC

New Minute Maker: Chrissa Manoli

3. **Announcements**

- a) New Master's Programme on Robotics – launch next September (*name might require content redirection*)
- b) 'PC Member was voted Teacher of the Year' Announcement
- c) Last Meeting for Bram.... Family circumstances did not allow for his participation in the current meeting

4. **Minutes meeting 16-02 (Annex)**

5. 6 students for the Programme Committee
6. Lunch Meeting

Page 1 Remarks – no remarks

Page 2 – Remark

Bad experience with bachelor's assignments – not all assignments are bad

Explanation of what the companies can expect

Page 3

Question: Do we have enough replacement members?

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Looking for male participants to balance the participation

Question: What about staff members?

No staff members are needed yet

4. VU Semester 1 evaluation (Pieter Roos + Bernadette Pol) Update of Roos Pieter

- 55-60 first year students
- 40 second year students
- 38 students in the third year

Starting with their Bachelor assignments

Organize festivity to celebrate their finishing with their programme

Curiosity about the enrollment rates for next year due to the hybrid environment – covid cases

How many of these students plan on continuing to the Master's ?

➔ It is not sure yet. The impression is that at least 50% of the students are going to continue at the UT

Internal Meetings and Teacher meetings

- Adjustments to the program
- Students are mostly satisfied
- A lot of study pressure and overload

Question (Maarten): Study load in the UT is always high but also travelling was hard. How is the situation now ?

→ students haven't expressed complaints about it right now

→ there must be awareness of the student choice to study

→ their past complaints was due to the fact that some actions could be organized online instead of requiring commuting

Question: lab experience ? how is the balance between lab teaching ?

For mechanical engineering the students should be present at the UT

FOR robotics and precision engineering, participation can take place in Amsterdam

Issue: It was suggested that students in Amsterdam had more privileges – they could experiment with the ice rink etc.

They had the disadvantage of travelling for the exam

Teachers should discuss these topics to achieve some balance

There must be a close contact with students of the UT and the ones located in Amsterdam

2 communities should be equal

Question: Did students of the two communities have opportunity to meet and collaborate?

Did not meet in person apart from the kick-in

Co-operation with them is really nice

Students of the UT do not feel in a less advantageous positions than the students in Amsterdam

Khan Taha: "I had interactions with these students during a resit and they were given different topics"

CREATE & ADVANCED Technology programs – Meeting in Amsterdam – Pieter trying to give a

5. Progress students 1st year students, 2nd pre advice (Genie Stoffels)

- The students who have received a negative advice are more than students who received a positive advice
- Positive Advice when a student has passed all courses
- Only 24 students got a positive advice – 20% of the amount of students
- Neutral advice 40%
- Considerations of giving a positive advice to give a positive advice with 25 ECTS
- Change the components in Osiris so that more students have a positive advice

Wierin Nienke: "Some of my classmates were not aware that they had to complete the ECTS for first half-year and struggled to complete all ECTS by the end of their studies"

Question Marten: What happened with 17 postponed advice:?

2 stopped – quitted

4 are positive right now

Question Pieter: Influx of people from secondary education – has Covid19 affected the progress of students entering Higher Education?

➔ Low attendance of tutorials – students show reluctance to appear on campus

➔ Conclusion: It will take some time to change

6. Sharing course evaluations between participating master programmes

Question Matthijn: *There is a table created on Osiris to Is it possible based on the table to send it to other evaluation committees ?*

Adalien: Discussion with the evaluation boards of other programs

7. Bachelor Assignments – Minor "Going Dutch" ?

Taha Khan : *When asked the study Advisor about the Minor said that is not accepted by the Program Committee. What is the current situation?*

Now the Minor course is accepted and is especially beneficial for students who want to live and work in the NL – there is a language requirement (A2 level)

minor@utwente.nl ➔ for the participation to the Minor the registration is open since week 12 and everyone can sign up

8. Subjects next meeting

- Students are very happy with the bachelor's assignments

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- The assessment is also very positive and values of writing papers – supervisors need to correct a lot of grammar inconsistencies → help could be provided by the language center
- Lack of enough preparation time
- More expectations of PhD students

Marten (Question): “Are PhD students involved supervising bachelor students and correcting their work?”

PhD students have shown a lot of enthusiasm but do not have a lot of experience in correcting

Marten (Question): “How to deal with the EER document? Is there a way to review this?”

Working with Adalien and have a meeting plan to discuss the new version

11/05 Have a meeting to discuss and make a plan how to make a review

9. Closure of the Meeting: 10.22

S.No.	Action: (Agenda point)	Introduced on:	To be completed on:	To be completed by:
160	Checking with Bram about the lunch Meeting (12-13.30) 11/05 date ?	30-03-2022		
161	Send an email to everyone	30-03-2022		M.B. de Rooij
162	Students of the UT need to feel at the same level with the students participating in Amsterdam	30 -10-2022		
163	Make contact with evaluation committees of other study programs and quality coordinator at the report	30-03-2022		Adalien Heutink & Lisa Gommer ?
164	Discussion & Making a work plan on how to deal with the EER	30-03-2022	11-05-2022 Maybe?	
165	Plan a meeting and about EER so that everyone will be prepared for review	30-03-2022	Definitely before 11-05-22	Matthijn; everyone else who can participate
166	Evaluation of the course Q2 EER (see annual plan)	30-03-2022		
167	Student & Staff Well-Being Input with Monique	30-03-2022		