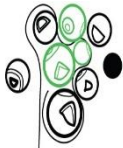


UNIVERSITY OF TWENTE.

MECHANICAL ENGINEERING (ME/VU)

SUSTAINABILITY ENGINEERING TECHNOLOGY (SET)

Minutes Program Committee ME/VU - SET



Date : **Wednesday June 17, 2020**

Time : **08:45 – 10:30 hour**

Room : **Home office**

Present:

Chairman:

M.B. de Rooij

PC-members:

B.R. van Eijk, F. Krekt, H. Steenstra, I.T. van der Veen, M. Shahi (absent), A.H. Vuuregge, S. Wilcox, M.E. Toxopeus, E.E.G. Hekman, J. van Asselt, M.I. Abdul Rasheed (absent), E.T.A. van der Weide.

Permanent guests:

E.M. Gommer, A.F. Heutink, G.G.M. Stoffels. J.B.W. Kok (absent)

Evaluation committee

-

Minute maker:

S. de Groot

Guests

M.J.B. Duyvestijn (absent), N. Lammerts van Bueren, P.C. Roos (absent)

Absent:

<mentioned above>

1. Opening + Introduction

The chairman opens the online meeting at 8:51.

2. Minutes last meeting May 13, 2020

(annex)

Minutes Faculty Council (? new minutes available)

Page 1: no remarks

Page 2: Names: Chantal and Toxopeus are written wrong.

Page 3: no remarks

Page 4: no remarks

Action points:

Change date in the action points to 01-04-2020.

103: stays

111: stays

120: planned to do that later in September

126: stays

129: can be removed.

131: change to A.F. Heutink

132: stays. check if it can be removed

133: done, can be removed

134: contact MI Abdul Rasheed. (GGM Stoffels)

135: done

136: stays

137: done

New action point: check with Simone (M.B. de Rooij) for minutes last meeting.

UNIVERSITY OF TWENTE.

MECHANICAL ENGINEERING (ME/VU)

SUSTAINABILITY ENGINEERING TECHNOLOGY (SET)

3. Announcements

The reports received are good.

4. EER (ME/SET)

(annex)

The EERs of ME UT/VU, ME and SET can be found on SharePoint.

EER ME UT/VU :

Small remarks are left out of the minutes as they were adjusted right away.

Overall remarks: definitions have to be correct/precise, so misunderstandings cannot occur.

This includes: definition of working day, being precise about rounding of grades, mentioning academic vs calendar year.

Further remarks:

Some information is irrelevant for the ME program, but is general information.

Page 15 states: 'oral exam will be public'. This is found strange. Is this really public or only to certain people. How will this be arranged?

AC: E.M. Gommer ask about if oral exam is public.

Section C mentions modules, but the VU has no modules. There 'module' should also be mentioned.

EER MSc ME:

Small remarks are left out of the minutes as they were adjusted right away.

Section 4.7: Discussion if students are allowed to do an internship in the master if they already completed it in Bachelor or not.

Section 5.1.2.4: Discussion on how this works in practice. There should be added that an other member of the committee should be consulted.

Further remarks: Appendices should be made more consistent (in use of definitions).

EER MSc SET:

Is not discussed in this meeting, as there were no representatives of SET.

AC: MB de Rooij: notify Kristel Braakhuis/Jim Kok that it is not discussed.

Also suggested that maybe Mina can go through it.

5. Update Master renewal + Online education in september

E.M. Gommer discussed with several staff about what educational activities would like to be online and what should be at the UT. Next week E.M. Gommer receives a proposition.

It is impossible to give everything online, but also impossible for everything to be at the campus. It probably will be 50/50 due to limited space. But this also depends on what will be the developments on the situation. There is now a coordinator for this 1.5m situation at the UT.

The priority is given to the 1st year bachelor, also 2nd year bachelor, and 1st year master to arrange some meetings at the beginning of the academic year.

M.E. Toxopeus suggests to consider the planning of the exams. To see if there are possibilities of spreading these exams throughout the module due to the limited space.

6. Any other business

S. Wilcox asks about the planning for the next meeting(s).

The next meeting (in September) will probably be still online.

7. Closure

The chairman closes the online meeting at 10:51.

UNIVERSITY OF TWENTE.

MECHANICAL ENGINEERING (ME/VU)

SUSTAINABILITY ENGINEERING TECHNOLOGY (SET)

	Action: (Agenda point)	Introduced on:	To be completed on:	To be completed by:
1	Let the evaluation committee discuss the course evaluations (in response to PC-377)	01-11-2001		
103	Talk to the teacher about Manufacturing facility design	03-04-2019		E.M. Gommer
111	Add agenda topic 'delays in master due to internship' when annex is finished	08-05-2019		BOZ, J Kok
120	Discussion with C. Scholten about quality of oral exams in the first year.	16-10-2019		E.M. Gommer
126	Contact G. Swier about alternative ways for digital (math) exams and prepare an update for next meeting.	04-12-2019		M. de Rooij
131	Get statistics on grades and correlation, regarding the entry requirements.	01-04-2020		A.F. Heutink
132	Upload/send around template for declaration	01-04-2020		E.M. Gommer
134	Inform Dean or Secretary of Dean regarding the appointment of M.I. Abdul Rasheed as PC member	13-05-2020		M.B. de Rooij
136	Contact Hoekstra regarding the Evaluation response comments on Manufacturing Facility Design course	13-05-2020		E.M. Gommer
138	Check with Simone for minutes last meeting	17-05-2020		M.B. de Rooij
139	Ask if oral exam is public (regarding EER ME UT/VU)	17-05-2020		E.M. Gommer
140	Notify Kristel Braakhuis/Jim Kok that EER MSc SET is not discussed in meeting	17-05-2020		M.B. de Rooij