

PhD supervisors starting page

About this document

URL working draft	https://tinyurl.com/vubeta-phd-supervisor-start (use this link to comment and/or make suggestions)
Document type	Faculty guideline
Last modified	February 2023
Author(s)	Policy team
Distribution	Faculty
Consolidated PDF versions	
<i>Version</i>	<i>Description</i>
23-11-2022	Concept for discussion PhD coordinators and PhD council
13-12-2022	Inclusion of three new introductory sentences
15-2-2023	Version approved by the dean

VU Faculty of Science aims to offer excellent PhD supervision. For this purpose we have brought together eight elementary files with instructions and 'best practices' for supervisors below. Please do not hesitate to offer any constructive feedback to our Faculty PhD officers: onderzoek.beta@vu.nl, or include your comments in the working draft.

1. Information on Hora Finita, the administrative system for tracking the trajectory of the PhD student: <https://vuweb.vu.nl/en/more-about/hora-finita>
2. Advice on creating a supportive and constructive cooperation between PhD students and their supervisors: [Golden rules of PhD supervision](#)

3. Information on the evaluation and support procedure that includes a formal Go/Nogo meeting and decision in the first year of the PhD trajectory:
<https://tinyurl.com/vubeta-go-nogo-procedure>
4. Guidelines and suggestions for thesis composition:
<https://tinyurl.com/vubeta-phdthesis-composition>
5. Information on the Training and Supervision Plan, an agreement between the PhD student and the supervisor on obligations and duties of both parties: [PhD Education Guidelines](#)
6. Information on authorship of scientific papers and thesis chapters: [Authorship](#)
7. Information on [training of supervisors](#)
8. Information on the [joint doctorate agreement](#), as this agreement, if applicable, should be completed in the first year of the PhD trajectory