














Should I choose synchronous sessions?		
Scenario	Options	 
Class size: this will be one of the primary items of interest when deciding to host synchronous sessions. Synchronous sessions for very large groups can not only put pressure on students but can also impose time constraints. Allowing time to digest a pre-recorded session might be preferable	50 students in a live session	
	150+ students in a live session	
Goal of session: an important point to consider – why are you holding the session? Thinking about the motivations for holding the session will allow you to be more critical in your choice	To motivate and instil interest in topic while providing some content	
	To provide content in a lecture style format with little need for motivating and engaging	
Is feedback necessary: do students normally receive feedback in your sessions or will they expect to receive some feedback?	Yes, students require my feedback during the sessions	
	No, the session is purely a method of delivering content	
Office hours: do you normally have weekly office hours where students can drop in?	I have held face-to-face office hours so my students expect similar access	

	I do not normally hold office hours so this is not applicable	
Community building: another important consideration is the learner engagement between peers. Is bonding and collaborating important in your learning activity?	Yes, my students do not know one another well and this can give me an opportunity to further engage while promoting a collaborative working environment	
	Collaboration doesn't bring added value to the learning activity.	
Video conferencing tool: TU Delft has a number of tools at your disposal some of which have more affordances for engagement.	I use a tool with many capabilities for student engagement which the group and I are comfortable with	
	I use a tool solely for delivering lectures with minimal engagement on the part of the students	